



Staff Development Centre Wayamba Univeristy of Sri Lanka



Professional Certificate in Managerial Skills Development

An **Innovative Online Program** of Study designed to help you develop professionally and achieve your career goals, while you earn a “**Professional Certificate**” issued from the renowned ‘Staff Development Centre’ (SDC) of one of the leading National University.....**Wayamba University of Sri Lanka.....**

The First Intake of PCMSD would comprise of those

**‘Newly Recruited Graduates to the
Government Sector Institutions’**

under the initiative taken by

HE the President Gotabhaya Rajapakshe.

On agreement with the relevant Ministries and allied Institutions,

this program offers to them by the WUSL **‘Free of Charge’.**

PCMSD is designed by a Panel of Experts comprised of University Academics / Administrators and Top-Scale Industry Personnel working on ‘Capacity Development’ of private and public sector workforces in multiple disciplines, including Managerial Skills Development.

It will equip you with the **concepts and skills to Plan, Initiate, Implement and Hand over** any office / project activity that is assigned to you by managing its **Scope, Schedule, Budget and Quality** and the expectations of stakeholders and administration above and below you....

The Full Online Version of



Professional Certificate in Managerial Skills Development

Characterize:

- with 12 Basic Modules that runs over 24 weeks
- Work @ Home with Your Own Pace with the assistance of Computer / Mobile Phone
- Student-Centered Teaching Materials / Videos / Presentations etc.
- Learning support in English / Sinhala / Tamil
- User-Friendly “Online Assessments”

AND

You will be exposed to the areas, including:

- AR / FR
- Basic Skills for an Office Manager
- Communication in Business
- Good Governance
- ICT Skills
- Personal / Life Skills Management
- Professional Skills
- Project Management Basics
- Public Relations

AND

Certificate of Achievement

will be awarded after successful completion of the course once the completion criterion is satisfied as a proof of success

Please visit this site (<https://www.wyb.ac.lk/>) frequently as we publish updated information for you to enroll....