

**FORM OF BOND TO BE EXECUTED BY  
OFFICERS/TEACHERS/OTHER EMPLOYEES PROCEEDING  
ON FULL-PAY STUDY LEAVE**

(This form should not be amended without the approval of the University Grants Commission)

**SURETY BOND**

KNOW ALL MEN BY THESE PRESENT THAT-

We, (1) \_\_\_\_\_  
of \_\_\_\_\_  
as Principal Debtor and (2) \_\_\_\_\_  
of \_\_\_\_\_  
and (2) \_\_\_\_\_  
of \_\_\_\_\_

(1) full name of  
Teacher/Trainee.

(2) Full name of  
Sureties.

as Sureties(all hereinafter some-times collectively referred to as the obligors) are jointly and severally held and firmly bound into the University of \_\_\_\_\_  
in the sum of Rupees (3) \_\_\_\_\_ (Rs. \_\_\_\_\_)  
lawful money of Sri Lanka to be paid on demand to the University of \_\_\_\_\_  
for which payment to be well and truly made, we the obligors for ourselves and each of us  
and our respective heirs, executors and administrators do hereby bind ourselves jointly and  
severally firmly by these present we, that the said (2) \_\_\_\_\_

(3) Monetary  
penalty

and \_\_\_\_\_  
as Sureties, as aforesaid, hereby renouncing the *Beneficium Ordinis Divisionis et  
Execussionis* and all other the benefits privileges and exceptions to which sureties as such  
are by law entitled; the force and effect of renouncing which have been explained to us and  
each of us by our Attorney-at-Law Mr. \_\_\_\_\_ and  
with which we hereby respectively declare that we are now fully acquainted.

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Dated at Colombo this \_\_\_\_\_ day of \_\_\_\_\_ in  
the year Two Thousand and Nine.

WHEREAS the said **Principal Debtor** in pursuance of an Agreement dated at  
Colombo, this \_\_\_\_\_ day of \_\_\_\_\_ in the year Two  
Thousand and Nine and entered into with the Vice Chancellor, University of  
\_\_\_\_\_ for and on behalf of the University has agreed that  
the said **Principal Debtor** shall undergo a course of study and or Training in (4)  
\_\_\_\_\_ for a  
period of \_\_\_\_\_ as stipulated in the said Agreement  
dated \_\_\_\_\_.

(4)Country of  
Study

AND WHEREAS in and by the said Agreement it was agreed that the said  
**Principal Debtor** should with sureties approved by the University of \_\_\_\_\_  
enter into a Bond in the sum of Rupees (3) \_\_\_\_\_  
(Rs \_\_\_\_\_) for the due and faithful fulfillment by the said **Principal Debtor** of the  
terms and conditions in the said Agreement contained.

AND WHEREAS the said (1) \_\_\_\_\_  
and (2) \_\_\_\_\_  
and (2) \_\_\_\_\_  
have persued the said Agreement and have agreed to be sureties hereto.

Now the condition of the above written bond or obligation is such that if the said  
**Principal Debtor** shall faithfully fulfil the terms and conditions contained in the said  
agreement dated \_\_\_\_\_ and in the event of any breach of the said  
terms and conditions by the said **Principal Debtor**, the said **Principal Debtor** or the  
said (2) \_\_\_\_\_ of  
and \_\_\_\_\_  
of \_\_\_\_\_  
shall pay to the University of \_\_\_\_\_  
the said sum of Rupees (3) \_\_\_\_\_  
(Rs. \_\_\_\_\_) then, this bond or obligation shall be null and void  
but otherwise the same shall be and remain in full force virtue and operation.

In Witness whereof the parties hereto have here unto set their hands at Colombo  
this \_\_\_\_\_ day of \_\_\_\_\_ in the year Two Thousand  
and Nine.

Signature of Principal Debtor : \_\_\_\_\_

Signature of First Surety : \_\_\_\_\_

Signature of Second Surety: \_\_\_\_\_

Witness : 1. Signature : \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

2. Signature : \_\_\_\_\_

Name : \_\_\_\_\_

Address : \_\_\_\_\_

**CERTIFICATE**

I hereby certify that the meaning of privileges *Beneficium Ordinis Divisionis et  
Excussionis* and the effect of renouncing the same were duly explained by me to  
the within named sureties before the above written bond was signed by them.

\_\_\_\_\_  
Attorney-at-Law for Suretie

Name :  
Designation :  
Department :  
Faculty :  
Date :

Senior Assistant Registrar/Academic Establishment  
Wayamba University of Sri Lanka

**DECLARATION OF CONSENT TO MAKE DEDUCTION FROM UPF**

I the undersigned.....have been working in the  
Wayamba University of Sri Lanka as a .....  
in the department of .....

Faculty of.....

Declared hereby my consent to deduct any outstanding dues and / or any unsettled bond / guarantee  
for my university provident fund UPF No:.....

Your sincerely

.....  
Signature

.....  
Name

Witness: 1.....  
2.....

**Annex to Surety Bond**

**Department of  
Faculty of  
University of**

**Registrar  
University of**

**Dear Sir,**

**I hereby declare that the Sureties to the Bond or Agreement dated  
.....signed by me are persons possessed of immovable property equivalent  
to the maximum penalty provided for in the bond and or whose annual income amount to  
or more of the maximum penalty and are not themselves already indebted to Government or  
the Universier either as principal or Surety . I append below the declarations made by the  
two sureties.**

**Your faithfully,**

**(Signature)**

**We declare that we are not indebted to Government or the University as principal or  
surety and that we hold immovable property equivalent in value to the maximum penalty  
provides in the Bond and/or our annual income individually amount to 1/4 or more of the  
maximum penalty.**

**1<sup>st</sup> Surety : Signature :  
National ID No. :  
Address :**

**2<sup>nd</sup> Surety : Signature :  
National ID No. :  
Address :**

**3<sup>rd</sup> Surety : Signature :  
National ID No :  
Address :**

**4<sup>th</sup> Surety : Signature :  
National ID No :  
Address :**