

Faculty of Technology

Wayamba University of Sri Lanka

**Application for**

**Diploma in Construction Labour Productivity and Performance Management – 2021/22**
(Application Closing Date: 20.06.2021)

1. **Personal Details**

|  |  |
| --- | --- |
| Title (Dr/Mr./Mrs/Miss/Ms/Other) |  |
| Full Name |  |
| Gender (Please tick) | Male |  | Female |  |
| Date of Birth (DD/MM/YYYY) |  |
| NIC Number |  |
| Postal Address |  |
| Contact Numbers | Home |  |
| Mobile |  |
| Office |  |
| Email |  |

1. **Current Employment Details** (Attach copies of certificates/letters)

|  |  |
| --- | --- |
| Designation |  |
| Name of the Employer  |  |
| Project Name |  |
| Address of the Current Workplace |  |
| Nature of Duties Performed |  |

1. **Other Work / Training Experience** (Attach copies of certificates/letters)

|  |  |  |  |
| --- | --- | --- | --- |
| Company /Organization | Designation | Nature of Duties Performed | Period |
|  |  |  |  |

1. **Educational Qualification** (Attach copies of certificates / results sheets)

|  |  |
| --- | --- |
| GCE Advanced Level | Year(s) of the Examination(s), Subjects and Grades |
|  |
| GCE Ordinary Level | Year(s) of the Examination(s), Subjects and Grades |
|  |
| Other Qualifications | Specify the Institute Names, Qualifications, Subjects, Grades and Year of Completion |
|  |

1. **Professional Qualification** (Attach copies of certificates)

|  |
| --- |
| Specify the Institute Names, Qualifications, Subjects, Grades and Year of Completion |
|  |

1. **Other Achievements**

|  |
| --- |
|  |

1. **Extracurricular Activities**

|  |
| --- |
|  |

1. **Two Non Related Referees**

|  |  |
| --- | --- |
| 1. Name, Designation & Contact Details
 | 1. Name, Designation & Contact Details
 |

1. **Reason for Selecting this Programme**

|  |  |  |
| --- | --- | --- |
|  | Yes | No |
| I am directly involved in this field. |  |  |
| I am generally interested in the subject. |  |  |
| The course might be helpful for my present employment. |  |  |
| The diploma obtained could be used to further my higher education. |  |  |
| The programme might help me to obtain an employment in the field. |  |  |
| Other (Specify): |

1. **Mode of Payment of Programme Fee**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| From personal funds |  | By employer |  | Other (Specify) |  |

1. **Declaration**

|  |
| --- |
| I do hereby declare that the particulars given in this application are accurate to the best of my knowledge and I am aware that the Wayamba University of Sri Lanka reserves the rights to alter or withdraw any offer made on incorrect information furnished by me.  |
| Date |  | Signature |  |

**How did you know about the Diploma in Construction Labour Productivity and Performance Management (DCLPPM) programme?**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | Word of Mouth |  | Newspapers |  | Facebook |  | University Website |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Seminar |  | Co-workers |  | Company Recommendation |

Others (Specify): ……………………………………………..

**Application Documents**

Attach the following documents with the duly filled application.

* **Copy of the NIC**
* **Photocopy of the birth certificate**
* **An updated curriculum vitae (CV)**
* **Photocopies of the relevant certificates/letters (Educational/Professional qualifications, work experience, Etc.)**

Note: If the results are pending of any educational qualification claimed in the application form, write a letter addressing to the director mentioning that the relevant examination results are pending and ready to submit soon after the relevant results are released.

* **Two recently taken photographs (Passport size)**
* **Two self-addressed stamped (worth Rs.45/-) 23cm x 10cm envelopes**
* **Duplicate of the Payment Slip of Rs. 500.00 application fee** (Applications without the bank payment receipt will not be accepted)

Application processing fee Rs. 500.00 should be deposited to the below mentioned bank account at any branch of Peoples Bank.

**Account Name: Wayamba University of Sri Lanka**

**Account no: 028 100 1515 86 123 (Current Account)**

**Bank: Peoples Bank - Kuliyapitiya Branch**

**Payment type/statement: Application Fee of DCLPPM 2021 - Bank**

**Duly filled application form** with all relevant documents and the duplicate of the payment slip should be posted via registered post to

**Director,**

**Diploma in Construction Labour Productivity and Performance Management,**

**Faculty of Technology,**

**Wayamba University of Sri Lanka,**

**Kuliyapitiya, 60200.**

Note: Please mention **‘Application for DCLPPM’** on the top left hand corner of the envelope.

(You are also advised to keep a photocopy of the application and the photocopy of the duplicate of the payment slip)

\*Duly filled application forms can be submitted through online with the relevant scanned copies (Send the email to **dclppm@wyb.ac.lk** with the title ‘**Application for DCLPPM <<Your Name>>**’).

Application closing date: **20.06.2021**

For more details, contact us.

About the application process: Administrative Coordinator (T.P: 0373138054 / 0373976657)

About course information and career advises, contact

Sinhala (0770879053 / 0760122789 / 0714418150) ; Tamil (0774447663 / 0773030266 / 0777678003)

Faculty of Technology, Wayamba University of Sri Lanka, Kuliyapitiya.