	Wayamba University of Sri Lanka - Teaching Excellence Awards 2022 # Nomination Form

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APPLICANT DETAILS

Name: Click here to enter text.

Department: Click here to enter text.	**Faculty/Unit/Centre:** Click here to enter text.
Signature:	**Date:**

AWARD CATEGORY APPLIED FOR   *please check one only*

The Vice-Chancellor's Award for the Excellence in Teaching	☐
Early Career Teaching Excellence	☐

ELIGIBILITY   *please refer to Section 2 of the "Information to applicants"*

Date of appointment at the WUSL: Please add month and year.

Current Position: Click here to enter text.

Previous Positions held at WUSL: Click here to enter text.

Date of appointment to first teaching post:	Please add month and year.

Previous TEA applications: *Please refer to Section 1.10 of the "Information to applicants" for application stand-down periods*	Please add year(s).

Comment (optional): *Please provide any details which impact on your eligibility (e.g. breaks in continuity, periods of maternity leave of four months or greater. Please*	

note that research and study leave does not impact on eligibility).	

Short summary of the application *(max. 100 words)*

WORKLOAD ALLOCATION	
Teaching/Research/Service weighting *(during the last 3 years)*	**T:** enter # **R:** enter # **S:** enter #

TEACHING PORTFOLIO WORD COUNT
Excludes three endorsement letters, each no longer than one page. All other text in the portfolio (e.g. tables of contents, reference lists, footnotes, tables, and images which are predominantly text) must be included. Evidence materials are excluded from word count.
Word count: Click here to enter text.

Endorser 1
(Dean of the Faculty / Director of the Center / Head of the Unit)

Name:	
Signature:	**Date:**

Endorser 2
Senior member of academic staff at WUSL (i.e. Associate Professor or above)

Name:	
Signature:	**Date:**

Endorser 3
A member of academic staff at WUSL (Senior Lecturer Grade II or above)

Name:	
Signature:	**Date:**

Please attach a single page statement from each endorser.

Referee 1 *(Internal)*
Name: Prof/Dr/Rev/Mr/Ms
Position / Affiliation:
Contact details: *(address/tel no/email)*

Referee 2 *(Internal/external)*
Name: Prof/Dr/Rev/Mr/Ms
Position / Affiliation:
Contact details: *(address/tel no/email)*

☑	**Submission Checklist**

☐ Provide a **PDF** copy of the following documents, collated as a single file and arranged in the following order:
1. Application Form
2. One-page statements from each of the three endorsers
3. The applicant's Teaching Portfolio
4. Curriculum Vitae

☐ In addition, provide a **MS Word** copy (or equivalent) of the Teaching Portfolio only for verification of the word count. Portfolios which are in excess of the 6,000 word limit will not be accepted.

☐ Send your PDF and MS Word documents by email to academicbranch@wyb.ac.lk by **5pm on <deadline>**